Directions for printing from your personal MAC Laptop

Countway Library has made available the use of PaperCut Printing from your personal Mac laptop. You now have the ability to print from your laptop directly to any Countway public printer using the HMS Private Wireless Network and Crimson Cash.

Please follow these step-by-step instructions:	2 100% 100 % Tue 6:10 PM Jude Q
1. Log onto the HMS Private Wireless Network with your eCOMMONS ID.	Wi-Fi: On Turn Wi-Fi Off
You cannot print from the HMS Public Wireless Network. HMS Private Only If you do not have an eCommons ID you will need to print from one of the Countway Public computers.	✓ HMS Private ♀ DIRECT-50-HP M203 LaserJ ♀ HMS Public ♀ phspiaguest ♀ phswifi10 ♀ phswifi3 ♀ phswifi6 ♀ phswifi8 ♀ phswifi9 ♀
	Join Other Network Create Network Open Network Preferences
2. Download the HMSPaperCutPrintersMAC file from the Countway website to your computer. Once downloaded, click on the file to run the Print Selector.	E VERI TAS MSPaperCutPrint ersMac
3. In the Print Selector, <u>Choose the printer nearest</u> your location, and then click on Add Printer. You may add as many printers as you like.	Second Floor HP Laserjet CP4525 Third Floor HP Laserjet M602
 HMS-Countway-L1-BW Level L1 Black and White HMS-Countway-1F-BW 1st Floor Black and White HMS-Countway-2F-BW2nd Floor Black and White HMS-Countway-2F-Color 2nd Floor Color 	

(Please note: Although the 3rd floor printer is an option, there is no actual 3rd Floor printer available at this time. If you choose this printer your document will not print).

4. If prompted enter your Computer User Name and Password to make changes to your computer.

• •	HUIT PaperCut Printer Selector
	Waiting for Authorization
Printer Name HMS-Countway-TF-BW HMS-Countway-2F-BW HMS-Countway-2F-BW HMS-Countway-3F-BW HMS-Countway-LT-BW	HMSPaperCutPrintersMac wants to make changes. Enter your password to allow this. User Name: Jude Password: Cancel OK
To select mo	ore than one printer, hold down the command % key Add Printer(s) HMS v1.0

- It may take a minute to install the Printer. To confirm that it installed, you can check in System Preferences> Printers & Scanners for the printer, or simply see if the printer is available when attempting to print your document.
 - Once you have installed the printers you want to use, you can close the Papercut Print Selector.
 To Close, highlight the Selector text box and then on the menu, choose Quit Papercut Print Selector.

Quit Calastan	HUIT PaperCut	Printer Selector				
Quit Selector	Quit PaperCut	Printer Selector #Q				
	HUIT PaperCut Printer Selector					
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	TAS	nformation Technolog				
			ЗУ			
	-					
Select the HGSE public printer(s) you wish to add to your computer						
	Printer Name	Location	Model			
	HMS-Countway-1F-BW	HMS Countway Library First Floor	HP Laserjet M602			
	HMS-Countway-2F-BW	HMS Countway Second Floor	HP Laserjet M602			
		R HMS Countway Second Floor	HP Laserjet CP4525			
	HMS-Countway-3F-BW	HMS Countway Third Floor	HP Laserjet M602			
	HMS-Countway-L1-BW	HMS Countway Lower Level	HP Laserjet M602			
	To select more than one printer, hold down the command ${\mathfrak K}$ key					
		Add Printer(s)				
			HMS v1.			
			11110 1111			